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**STATE OF DELAWARE**  
**BOARD OF MENTAL HEALTH AND CHEMICAL  
DEPENDENCY PROFESSIONALS**

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PUBLIC MEETING MINUTES:	<b>DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
MEETING DATE AND TIME:	<b>Wednesday, October 22, 2014 at 12:00 p.m.</b>
PLACE:	<b>Division of Professional Regulation</b> 861 Silver Lake Boulevard, Cannon Building <b>Second Floor Conference Room A</b> Dover, Delaware
MINUTES APPROVED:	12/10/2014

**MEMBERS PRESENT**

Daniel Cherneski, LMFT, **President**  
Dr. Gregg Drevno, Ph.D., LPCMH, **Vice President**  
Dr. Tracey Frazier, Psy.D., LCDP, **Secretary**  
Ruth Banta, Public Member  
Daniel Cooper, LPCMH  
Joan McDonough, Public Member  
Dr. Julius Mullen, Ed.D., LPCMH  
William Northey, Ph.D., LMFT  
Lisa Ritchie, LCDP  
Elisabeth Vassas, Public Member

**MEMBERS ABSENT**

Irvin Bowers, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Gayle MacAfee, Deputy Director  
Jennifer Singh, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

**CALL TO ORDER**

Mr. Cherneski called the meeting to order at 12:03 p.m.

**REVIEW OF MINUTES**

**MHCDP Meeting Minutes – September 24, 2014**

The Board reviewed the September 24, 2014 meeting minutes for approval. Dr. Northey moved, seconded by Dr. Drevno, to approve the minutes with corrections. Motion unanimously carried.

**UNFINISHED BUSINESS**

**Discussion Regarding Board Composition**

The Board discussed the current composition, as well as the recommendations from the Governor's Office. Ms. Ritchie stated that the Board is currently oversized and suggested that the Board consider downsizing, while ensuring that all three professions are represented.

Mr. Cooper suggested that the Board consider having a member at large position, without decreasing the Board's current size.

Ms. Banta questioned if there was any way to change the number of years would have to wait to become reappointed to the Board.

Dr. Northey questioned what the workload will be, if the current statute changes to a practice act, and if that would change the composition of the Board. He stated that the Board will have to consider is how the Board will practice best and protect the public.

Dr. Northey moved, seconded by Dr. Frazier, to request recommendations regarding the suggested Board Composition from the Division of Professional Regulation. Motion unanimously carried.

Mr. Cooper suggested researching other states that have composite boards to see how they address board member composition.

#### Update from Legislative Committee

Dr. Northey advised the Board that the Legislative Committee completed the final draft of the proposed bill. Ms. Singh provided a brief synopsis of the draft bill and the changes that were made during the Legislative Committee Meeting.

#### Review Final Draft of Changes Regarding Problematic Statutory Provisions

The Board reviewed the final draft bill. Dr. Northey moved, seconded by Dr. Drevno, to forward the bill to the Division of Professional Regulation. Motion unanimously carried.

A copy of the statute was circulated for the Board to see what the statute would look like with the changes.

#### Update from Legislative Committee

Dr. Northey addressed the Board regarding the proposed changes to the regulations. The proposed changes include removing the possibility of an extension to inactive statuses, detailing the supervision requirements for LCDP's, addressing live video supervision, and updating the required curriculum for LAMFT's and LMFT's (to be in compliance with the COAMFTE changes). Dr. Northey moved, seconded by Ms. Ritchie, to approve the proposed recommendations, and to schedule a rules and regulation hearing for the January 28, 2015 meeting.

### **NEW BUSINESS**

#### Review of Applications for LACMH Licensure

The Board reviewed Caitlin Brown's application for LACMH licensure. Ms. Ritchie moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

The Board reviewed Candace Glaviano's application for LACMH licensure. Ms. Ritchie moved, seconded by Dr. Frazier, to approve the application. Motion unanimously carried.

#### Review of Applications for LPCMH Licensure by Certification

The Board reviewed Dorothy Copes' application for LPCMH licensure by certification. Dr. Mullen moved, seconded by Dr. Frazier, to approve the application. Motion unanimously carried.

The Board reviewed Nicole Sult's application for LPCMH licensure by certification. Mr. Cooper moved, seconded by Dr. Mullen, to approve the application. Motion unanimously carried.

#### Review of Application for LCDP Licensure by Certification

The Board reviewed Carlos Cornielle's application for LCDP licensure by certification. Ms. Ritchie moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

#### Review Requests for Inactive Status

The Board reviewed Anne M. Jennings' request for inactive status. Ms. Ritchie moved, seconded by Dr. Frazier, to approve the request for inactive status for five years, pursuant to Rule 2.4.1. Motion unanimously carried.

The Board reviewed Pete Bendig's request for inactive status. Ms. Ritchie moved, seconded by Dr. Northey, to approve the request for inactive status for five years, pursuant to Rule 2.4.1. Motion unanimously carried.

#### Status of Complaints

The Board was advised that the Cases 33-07-13 and 33-02-14 have been closed.

#### Review Proposed 2015 Board Meeting Schedule

The Board reviewed the meeting dates scheduled for 2015. Dr. Frazier moved, seconded by Ms. Ritchie, to accept the 2015 meeting schedule. The Board will continue to meet on the fourth Wednesday of the month, excluding July and November. Motion unanimously carried.

#### Review Request for Approval of Continuing Education Activity from Meredith Phillips-Woodard

Dr. Northey moved, seconded by Dr. Drevno, to approve the following CE activity for Meredith Phillips-Woodard as noted below. Motion unanimously carried.

"Mental Health Screener Credential Training" (30.25 hours)

#### Sign Certificate of Appreciation for Joan McDonough

The certificate of appreciation for Joan McDonough was circulated for Board members' signatures.

#### Review Proposed Supervisor and Supervisory Plan for Helen McCool, Pursuant to Final Order

The Board reviewed the documentation submitted by Helen McCool. Ms. McCool submitted the resume for Shannon Moyer, LPCMH, as her proposed supervisor. Ms. McCool also submitted a supervisory plan, on her company's letterhead, which Ms. McCool outlined the proposed supervision that would take place with Ms. Moyer.

Dr. Drevno moved, seconded by Dr. Frazier, to deny the proposed supervisor and supervisory plan for Helen McCool. The Board has requested that the proposed supervisor create and submit a supervisory plan for Helen McCool on the supervisor's letterhead, a statement as to why she believes she is capable of

fulfilling the supervisory role for Ms. McCool. Upon receipt of the requested documentation from the proposed supervisor, the proposed supervisory plan will be reviewed during a regularly scheduled meeting. Motion unanimously carried.

**Correspondence**

There was no correspondence.

**Other Business before the Board (for discussion only)**

There was no other business before the Board.

**Public Comment**

There was no public comment.

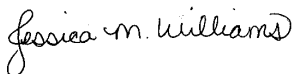
**Next Meeting Date**

The Board's next meeting is scheduled for December 10, 2014, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Ms. Ritchie made a motion, seconded by Dr. Frazier, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:05 p.m.

Respectfully submitted,



Jessica M. Williams  
Administrative Specialist II